



east bay community action program
THE BRIDGE TO SELF-RELIANCE

WHAT TO BRING TO YOUR TAX APPOINTMENT

By Appointment Only-To Schedule an Appointment Please Call
East Bay Community Action Program, Office of Volunteer Services
401-435-7876 Ext. 1137

- Driver's License/Government-issued photo I.D. for you and your spouse.
- If married and filing a joint return, SPOUSE MUST BE PRESENT.
- Social Security Card(s) for you, your spouse, and ALL dependents.
- For Direct Deposit – Provide account and routing number for savings or checking.
- Last year's State and Federal tax return.
- Please bring all documents that prove source of income W-2s, 1098s, 1099s, etc.
- W-2-G Gambling winnings.
- 1099G Unemployment Compensation.
- 1099R Pension/Annuity.
- SSA-1099 Social Security Statement.
- Form 1444 Stimulus payments received.
- Forms 1095, Health Insurance Statements-Health Insurance Exemption Form.
- 1099INT & 1099DIV interest and dividends.
- Student loan statements – simple statements.
- Information for all deductions and credits.
- All Health Savings Account (HSA) documentation 1095A.
- Child & Dependent Care Expense – Day Care Statement (must include Tax Identification Number SSN, EIN) of the care provider. Individuals who provide daycare services need to provide their Social Security number.
- IRS Letter 6419, 2021 for Advance Child Tax Credit (sent out in late December 2021). Recipients were advised, "NOT TO THROW THE LETTER AWAY."*
- Property Tax Credit –For the elderly and disabled only. Rent Receipts or canceled check and landlords name & complete address. Bring your Real Estate Property Tax Statement if you own your own home.

MASKS MUST BE WORN DURING ALL TAX APPOINTMENTS

- Combined income may not exceed \$57,000.
- Please call at least 48 hours prior if you need to cancel or reschedule your appointment. Thank you.

*This letter includes the total amount of advance child tax credit payments taxpayers received in 2021 and the number of qualifying children used to calculate the advance payments. You should keep this and any other IRS letters regarding the advance child tax credit payments with your tax records.