

WHAT TO BRING TO YOUR TAX APPOINTMENT

To Schedule an Appointment Call

East Bay Community Action Program, Office of Volunteer Services

401-435-7876

- Copies of Driver's License/Government issued photo I.D. for you and your spouse
 - If married and filing a joint return SPOUSE MUST BE PRESENT
 - Social Security Card(s) for you, your spouse and ALL dependents
 - For Direct Deposit – Bring a voided check, or a Savings Account Number with Routing Number
 - Last year's state and federal tax return
 - Please bring all documents that prove source of income W-2s, 1098s, 1099s etc.
 - Forms 1095, Health Insurance Statements-Health Insurance Exemption Certificate
 - Student loan statements – simple statement
 - Information for all deductions and credits
 - All HSA (Health Savings Account) documentation
 - Child & Dependent Care Expense – Day Care Statement (must include Tax Identification Number SSN, EIN) of the care provider. Individuals who provide daycare services need to provide their Social Security number.
 - Property Tax Credit – For the elderly and disabled only. Rent Receipts or cancelled check and landlords name & complete address. If you own your own home bring your Real Estate Property Tax Statement.
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- Combined income may not exceed \$57,000
- Please call at least 48 hours prior if you need to cancel or reschedule your appointment

IMPORTANT:

- Due to COVID-19, drop-off of tax documents can only be made with an appointment. **To make an appointment, call 401.435.7876**